

EAGLE SEWER DISTRICT

October 13, 2008

Regular Monthly Meeting 6:00 p.m.

Minutes

I. Roll Call

Chairman Jim Brooks called the meeting to order at 6:00 p.m. Board members present: Ed Hendershot, Jim Gruber, Jim Brooks, Chuck Ferguson, and Erv Ballou. A quorum is present.

Consultants present: Phil Johnson, P.E., MWH; Evan Robertson, legal counsel; and Mike Simmonds and Bud Grover, ZGA Architects.

Staff present: Lynn Moser, General Manager; RJ Lake, Operations Manager; and Lynne Sedlacek, Business Manager.

II. Approval of Minutes

Ferguson moved, Ballou seconded, to approve the minutes of the September 8, 2008 Regular Meeting. The motion passes unanimously.

III. Reports

A. Eagle City Council/Norm Semanko – Semanko was absent.

B. ESD Board of Directors:

Ballou and Ferguson reported that they had their monthly meeting with the Operations Staff. Gruber reported on the audit meeting he had with Jo Bolen, Moser and Sedlacek.

C. Operations Report/RJ Lake – Lake reported the total plant flow for September 2008 was 52.37 million gallons, for an average of 1.75 million gallons per day. Two leaks in the collection system were discovered and repaired. Lake gave the Board a SCADA printout and explained the system and how the information will help in calculating flows. The information can also be downloaded and electronically stored for future reference. There was discussion regarding the SCADA system capabilities and future reporting goals.

IV. Public Hearings

A. None

V. Unfinished Business

A. Progress on Palmer Road Lift Station – Johnson reported the contractor is on schedule. All the walls are up to grade. Leakage testing will begin after the concrete walls have cured. Johnson will coordinate with the contractor to determine the best time to conduct the testing.

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B. Update on Operations Building Addition – Lake reported the painters have started the first coat on the interior of the addition. The windows are in and the tar paper has been placed on the roof. The interior is now protected from wet weather and the project is progressing well.

C. Miscellaneous – None

VI. New Business

A. Wastewater Headworks Facility Presentation/Mike Simmonds, ZGA – Johnson introduced Mike Simmonds and Bud Grover of ZGA Architects. Johnson reported that the final design and bid documents are on schedule. The Eagle Design Review Commission has already approved ESD's application for the new headworks facility. The project will be on the Eagle Council's October 14 consent agenda. Simmonds provided an overview of the headworks project and the presentation given to the Eagle Design Review Committee.

B. Bid Proposal for Utility Tractor – Lake reported. The acquisition of this tractor will allow the operations staff to provide more of the site maintenance. Three proposals were solicited and two responsive proposals were received. The low bid of \$31,642.77 was submitted by Campbell Tractor. The old tractor will be kept as a spray rig. After brief discussion, Ferguson moved, Hendershot seconded, to accept the \$31,642.77 bid from Campbell Tractor. The motion passes unanimously.

C. Miscellaneous – None

VII. Ratification of Claims Paid Against the District

Ferguson moved, Gruber seconded, to ratify the claims paid against the District. The motion passes unanimously.

VIII. Adjournment

Hendershot moved, Ferguson seconded, to adjourn the meeting. The motion passes unanimously. The Regular Meeting adjourned at 6:52 p.m.

Respectfully submitted:

Lynne Sedlacek