

# **EAGLE SEWER DISTRICT**

**October 12, 2009**

## **Regular Monthly Meeting**

**6:00 p.m.**

### **Minutes**

#### **I. Roll Call**

Chairman Jim Brooks called the meeting to order at 6:00 p.m. Board members present: Ed Hendershot, Jim Gruber, Jim Brooks, Chuck Ferguson and Erv Ballou. A quorum is present.

Consultants present: Evan Robertson, legal counsel; Phil Johnson, MWH Engineers; and Dean Smith, P.E., special consulting engineer.

Staff present: Lynn Moser, General Manager; RJ Lake, Operations Manager; and Lynne Sedlacek, Business Manager.

#### **II. Approval of Minutes**

Ferguson moved, Ballou seconded, to approve the minutes of the September 14, 2009 Regular Meeting. The motion passes unanimously.

#### **III. Public Hearings**

**None**

#### **IV. Monthly Reports**

**Eagle City Council/Norm Semanko** – The City of Eagle has finalized its fiscal year 2010 budget. The budget included a modified contract for the city's landscape maintenance and a \$375,000 Tax Anticipation Note. The Note will be paid back before the next fiscal year. The Stillwater Business Park has been approved with a temporary access point to State Highway 44. The City of Eagle will continue to support Stillwater's application for a federal EDA grant.

#### **B. ESD Board of Directors:**

Ballou and Ferguson reported that they had met with the operations staff and visited both the Palmer Road liftstation and the construction site of the new headworks facility. Both projects are proceeding well.

Gruber reported he has reviewed the proposed fiscal year 2009 audit agreement with Gibbons, Scott and Dean and he has discussed some of the audit issues with Sedlacek.

Hendershot reported that the construction industry is still very slow with very little work going on.

**C. Operations Report/RJ Lake** – Lake reported the total plant flow for September 2009 was 48.89 million gallons, for an average of 1.63 million gallons per day. The new jet/vac truck has been delivered and the operations staff received two days of training on the new equipment. The irrigation system on the plant berm has been shut down for the season. Frank Woehler is recovering from surgery. The surgery went well and Frank is home. Frank will be gone for approximately six weeks.

#### **V. Unfinished Business**

**A. Palmer Road Lift Station Project** – Johnson reported the contractor is now working on the “punch” list and the project is approximately one week away from completion. The change order work on one of the pumps could take another two or three weeks to get everything running smoothly. There was some discussion regarding the time extension given to the contractor. Moser stated that the liftstation is a large and complicated project and when it is all completed, he feels the Eagle Sewer District will be very pleased with the quality and technical sophistication of the facility.

Gruber asked about the steps to be taken after the project is completed. Brooks stated that ESD will take possession of the facility; and even though there is no demand for the liftstation now, it will be ready to go when the construction in the area begins again. Lake stated that all the facility training has been video taped for future reference and the operations staff will be inspecting the facility on a regular basis.

**B. Wastewater Headworks Project** – Johnson reported the contractor is on schedule. The contractor has finished pouring the walls for the pump building and still has more sub-grade work to do. Most of the project’s future progress will depend upon the weather.

#### **VI. New Business**

**A. Wastewater Treatment Facility/Equipment Storage Building Project** – Additional equipment storage is needed at the treatment plant site. Dean Smith, P.E. has prepared a scope of work and design for the project. The proposed facility is comprised of three structures and will be designed to match the existing metal buildings. One structure will be sized to house the District’s line cleaning truck, the second structure will house other District equipment and the third structure will be constructed between the two buildings and will consist of a canopy open on one side with a gravel floor.

The project was broken out into a base bid for the main building, add alternate #1 for the second building and add alternate #2 for the steel canopy between the two buildings. A bid opening was held on September 29, 2009. There were six responsive bids with the Guho Corporation submitting the low bid of \$103,400 for the base bid and the two add alternates. After discussion, Ferguson moved, Hendershot seconded, to approve the Guho base bid and add alternate #1 for a total cost of \$83,500. The motion passes unanimously. Add alternative #2 will be done sometime in the future. The money will come from the 2009 budget’s capital contingency fund.

**VII. Ratification of Claims Paid Against the District**

Ferguson moved, Ballou seconded, to pay the claims against the District. The motion passes unanimously.

**VIII. Adjournment**

Hendershot moved, Ballou seconded, to adjourn the meeting. The motion passes unanimously. The Regular Meeting adjourned at 6:40 p.m.

Respectfully submitted:

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Lynne Sedlacek