

EAGLE SEWER DISTRICT

November 10, 2008

Regular Monthly Meeting

6:00 p.m.

Minutes

I. Roll Call

Chairman Jim Brooks called the meeting to order at 6:00 p.m. Board members present: Ed Hendershot, Jim Gruber, Jim Brooks, Chuck Ferguson, and Erv Ballou. A quorum is present.

Consultants present: Phil Johnson, P.E., MWH. Staff present: Lynn Moser, General Manager; RJ Lake, Operations Manager; and Lynne Sedlacek, Business Manager.

II. Approval of Minutes

Ferguson moved, Hendershot seconded, to approve the minutes of the October 13, 2008 Regular Meeting. The motion passes unanimously.

III. Reports

A. Eagle City Council/Norm Semanko – Semanko reported the Council has been working on some large land-use issues. The Council has also drafted a “Transparency” Resolution. The proposed resolution is in response to the City’s desire to make the budget and other financial information easier to understand and better available to the public. For example, the city’s check register has been posted to the city’s website.

B. ESD Board of Directors - Ballou and Ferguson reported that they have visited the Palmer Road liftstation worksite and reviewed the progress on the addition to the plant’s operation’s building.

C. Operations Report/RJ Lake – Lake reported the total plant flow for October 2008 was 54.13 million gallons, for an average of 1.75 million gallons per day. All the fields have been sprayed for noxious weeds and the spray contained a pre-emergent agent that should help with weed control. The new tractor has been ordered and should be delivered this week.

IV. Public Hearings

A. None

V. Unfinished Business

A. Progress on Palmer Road Lift Station – Johnson reported the contractor is moisture-proofing the walls of the facility and the site should be backfilled to grade by the end of the week. Strata is an independent contractor that is checking the backfill compaction for ESD. Johnson stated that he is pleased with the project’s progress.

B. Update on Operations Building Addition – Lake reported a final walk-through will be conducted at the end of this week. There are some minor details that need to be completed, including an exhaust fan, some rain gutters and the overhang for the front door.

C. Progress on Wastewater Headworks Facility – Johnson reported MWH is approaching 90% completion on the plans and specifications. After a final plan review by ESD, the bid documents will be created. The project should be ready for advertisement in February 2009. A more formal presentation will be presented by ZGA and MWH at the Board's December 8 meeting.

D. Miscellaneous – None

VI. New Business

A. Employee Application for Reimbursement for Accredited Coursework – Ben Kinney, a member of ESD's Operations Staff, has requested the Board consider his application for reimbursement of his accredited course work. Kinney is hoping to pursue a Bachelors of Applied Science degree from Boise State University. He would like to start with the upcoming spring semester. Moser and Lake have both written letters of support for Kinney's request.

There was discussion regarding the District's reimbursement policy for accredited course work. Currently there are no parameters in the policy requiring the employee to stay employed with the District for a period of time after the course work has been reimbursed by the District. After more discussion, Gruber moved, Ferguson seconded, to approve Kinney's application for reimbursement for the upcoming semester, not to exceed the District's budgeted amount. The motion passes unanimously. Brooks asked Moser to check with the District's legal counsel regarding some type of guarantee of on-going employment after the District has reimbursed an employee for their accredited course fees.

B. Miscellaneous – None

VII. Ratification of Claims Paid Against the District

Ferguson moved, Ballou seconded, to ratify the claims paid against the District. The motion passes unanimously.

VIII. Adjournment

Ferguson moved, Ballou seconded, to adjourn the meeting. The motion passes unanimously. The Regular Meeting adjourned at 6:45 p.m.

Respectfully submitted:

Lynne Sedlacek